

The Kentucky Board of Licensure and Certification for Dietitians and Nutritionists
September 28, 2011
10:00 a.m.

A regular meeting of the Kentucky Board of Licensure and Certification for Dietitians and Nutritionists was conducted on Wednesday, September 28, 2011, at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky 40601.

Members Present

Carolyn Breeding, Chairperson
Jane K. Faith, Secretary
Leona Gilliam
Ava H. Eaves

Occupations and Professions

Karen Lockett, Board Administrator
Jeremy Horton, Deputy Executive Director

Members Absent

Mara Beth Womack
Dr. Sandra Bastin
Jean Jones

Others in Attendance

Michael West, Board Counsel
Margaret Murphy, KDA

Call to Order

Carolyn Breeding, Chair called the meeting to order at 10:00 a.m.

Approval of Minutes

Ms. Faith made a motion to approve the May 26, 2011 minutes. Ms. Eaves seconded the motion. Motion carried.

Board Monthly Financial Report

Ms. Gilliam made a motion to accept the Financial Statement as submitted. Ms. Eaves seconded the motion. Motion carried.

Guest

Margaret Murphy, KDA

Board Chair Report

Ms. Murphy attended the Dietitian and Nutritionists board meeting to discuss Certified Nutritionists taking the RD exam. Tabled to the next meeting 11/16/2011

Ms. Breeding attended the KDA board meeting on September 16, 2011 in Shepherdsville at GFS. Ms. Faith made a motion to reimburse Ms. Breeding for traveling to the KDA Board mtg. Ms. Gilliam seconded the motion. Motion carried.

O&P Update Report

Mr. Horton discussed a Memorandum dated August 2, 2011 from the Executive Director, Shannon L. Tivitt regarding the update on the Office of Occupations and Professions. Ms. Tivitt stated that she became Executive Director on Feb 1, 2011, and that her directive from the administration was to provide the leadership needed to strengthen the administrative function of O&P. Ms. Tivitt updated the board on several operational items and special projects/issues that management has been working on: (1) O&P has reorganized its structure into two (2) sections (Administrative and Operations) (2) Jeremy Horton, Deputy Executive Director will attend board meetings and will be the daily contact for board members when needed. (3) New financial reports (4) O&P has the capability to record board meetings (5) The audit recommends that O&P establishes policies relating to document retention.

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Minutes
September 28, 2011

Mr. Horton, Deputy Executive Director discussed the e-mail dated June 2, 2011 from Executive Director Ms. Shannon L. Tivitt stating that the Office of State Budget Director is currently working on the issue of an unfunded appropriation for the FY 12 Budget (July 1, 2011 to June 30, 2012) - which is approximately \$169 million. Ms. Tivitt stated that she would keep the Boards up to date as the FY 12 budget process continues and once policy decisions are made, they can go from there. Ms. Tivitt informed the board that meantime, if they had any other ideas regarding where the board could reduce expenses and would like for her to share with OSBD don't hesitate to respond to her e-mail.

Complaint Committee Report

No complaints

Board Counsel Report

Mr. West updated the board that he reviewed the Body of Stone website and it appears that Mr. and Mrs. Arellano are no longer holding themselves out as certified nutritionists.

Review Committee Report

Ms. Leona Gilliam and Ms. Ava Eaves

New Business

Ms. Kelly Childers from the Governor's Office informed the Board that the Senate Bill 71 of the 2011 Regular Session created the Kentucky Board of Licensed Diabetes Educators and requires the Kentucky Board of Licensure and Certification for Dietitians and Nutritionists to submit a list of (3) three nominees who shall be licensed dietitians or certified nutritionists with experience in diabetes education, for the purpose of receiving a gubernatorial appointment for service on the Board.

The Board discussed submitting 3 names for the Diabetes Educator Board. Ms. Ava Eaves stated that (3) three names given to Ms. Kelly Childers were Patti Geil, Nancy Walker and Teresia Huddleston.

The Board reviewed the Revised Test Specifications from the Commission on Dietetic Registration to the Directors of State Licensure Boards. The correspondence stated that test specifications for both the entry-level Registration Examination for Dietetic Technicians have been revised using the results of the CDR 2010 Dietetics Practice Audit. Examinations given after January 1, 2012 will reflect the new specifications. The current and revised test specifications for both entry-level examinations were provided. CDR's Test Specification Development Committee included dietetics practitioners, employers and educators representing diverse practice, geographic and ethnic perspectives.

The Board discussed an e-mail from Ms. Paula Goff regarding the ability to diagnose. The board stated that dietitians and nutritionist cannot diagnose. Ms. Faith made a motion for Michael West, Board Counsel to respond to Ms. Goff.

The Board received an e-mail from Susan Hayman regarding moving back to Kentucky and paying the Reinstatement fee. Ms. Hayman wanted to know if there were any exception for military? The board discussed the questions from Ms. Hayman and stated that there were no exceptions for military and according to 201 KAR 33:010 Sec (2) In order to be considered for reinstatement, a retired licensee shall pay a reinstatement fee of fifty (50) dollars and all renewal fees from the date of election of that status.

The Board received an e-mail from Derek Helderman regarding the responsibilities of a Dietetic Technician. Mr. Helderman stated that JHAMH Hospitality Services would like to hire a Dietetic Technician but needs to know what a Dietetic Technician could do in Kentucky, because the applicant is coming from Indiana. Ms. Faith made a motion for Michael West, Board Counsel to respond to Mr. Helderman stating that the board refers him to the ADA Guidelines.

The Board discussed the Audit process. According to 201 KAR 33:030 (7)(a) the board shall audit at least fifteen (15) percent of licensees' or certificate holders' continuing education records each year (b) licensees or certificate holders who are audited shall be chosen in a random manner or at the discretion of the board.

The Board received information regarding Deferred Compensation from Ms. Debra Davidson. No actions were taken.

The Board received an e-mail from Ms. Kim Sharples regarding can an herbalist practice legally as long as they don't call themselves a nutritionist. Ms. Faith made a motion for Michael West, Board Counsel to respond stating that she may practice as an herbalist in Kentucky as long as you do not represent that you are a dietitian or nutritionist. Ms. Gilliam seconded the motion. Motion carried.

The Board received information from Kim Kain, KECC Coordinator regarding the 2011 KY Employees Charitable Campaign. No actions taken.

Continuing Education Reviews & Approval

Ms. Gilliam made a motion that the following continuing education program(s) and hours be **approved** as specified below:

- Kirstin Anderson – Medical Nutrition Therapy for Gestational Diabetes – Approved for 8.0 hours
- Donna D. Arena – The Art & Science of Palliative medicine – Approved for 16.0 hours
- Isela Arras – Strategies for addressing DV – Approved for 3.0 hours
- Karen Barnes – Diabetes Day – Approved for 4.5 hours
- Ellen Behrend – Company Mtg. & Educational Symposium – Approved for 8.0 hours
- Laura Duff – Cater Arts – Approved for 24.0 hours
- Karen Gilliam – Glaucoma – Approved 1.0 hr
- Ann Jones – The latest advances – Approved for 7.0 hours
- Gezina Micklewright – Good Clinical Practice – Approved for 3.5 hours

- Gezina Micklewright – Hungry for a change: A conversation of food security – Approved for 1.0 hour
- Amy Parrish – Perspectives in Pediatric Food Allergy, an education broadcast – Approved for 1.0 hour
- Kathleen Schmitz – Health Assessment – Approved for 45.0 hours
- Stacy Trowbridge – Measuring what matters – Approved for 7.0 hours
- Rebecca Wright – Consensus on the Nutritional Management of the Critically III Obese Patient – Part 1 – Approved for 1.0 hours
- Rebecca Wright – Consensus on the Nutritional management of the Critically III Obese Patient – Part 2 – Approved for 1.0 hours
- Rebecca Wright – 1 Day Preceptorship – Approved for 6.0 hours
- Rebecca Wright – Update on Nutrition and Sleeve Gastrectomy – Approved for 1.0

Applications for licensure

Ms. Gilliam made a motion for the **approval** of applications as specified below:

- Ingrid Karen Adams – LD – Approved
- Karen Marie Baker – LD – Approved
- Laura Benninger – LD – Approved
- Nannette D. Burton – LD – Approved
- Amber Leigh Christian – LD – Approved
- Robert A. Dacci – LD – Approved
- Elizabeth Marie Dewey – LD – Approved
- Amanda M. Diddle – LD – Approved
- Rebecca Diener – LD – Approved
- Kristen Anne Dugan – LD – Approved
- Josie Marie Fehrenbacher – LD – Approved
- Olivia D. Fruit – LD – Approved
- Ruth Goodman – LD – Approved
- Lauren M. Gray – LD – Approved
- Megan Shay Kelley – LD – Approved
- Patricia C. Kowalski – LD – Approved
- Kirby Lynn Lee – LD – Approved
- Heather D. Leger – LD – Approved
- Hope Must – LD – Approved
- Melanie Blane Powell – LD – Approved
- Saundra T. Roberts – LD – Approved
- Nicole Y. McWhorter – LD – Approved
- Nora Leigh Wilhite – LD – Approved
- Sarah Ann Williams – LD – Approved
- Vashni Nicole Winkler – LD – Approved
- Amy Renee Wright – LD – Approved

Ms. Eaves seconded the motion. Motion carried.

Ms. Gilliam made a motion for the **approval** of applications as specified below:

- Julie Alles – Approved
- Mary E. Anderson – Approved
- Frances A Bachmeyer – Approved
- Donna Baker – Approved
- Diane Barnett – Approved
- Erin Beliles – Approved
- Elizabeth Bender – Approved
- Leah Bennett – Approved
- Cindy Bischoff – Approved

Audit Application Review

- Teresa Blair - Approved
- Whitney Braden - Approved
- Erin Brantley - Approved
- Catherine Brown - Approved
- Alissa Bryan - Approved
- Andrea Burchett - Approved
- Michael Chandler - Approved
- Carol Chappell - Approved
- Jacqueline S. Chisholm - Approved
- Karla Clark - Approved
- Kimberly G. Cloyd - Approved
- Michelle Coker - Approved
- Dianna J. Colson - Approved
- William Conkright - Approved
- Nikki Connour - Approved
- Kimberly Cooley - Approved
- Morrine Cox - Approved
- Amy Crist - Approved
- Joella Crowder - Approved
- Mattie Daniels - Approved
- Stacy Davis - Approved
- Lisa Dix - Approved
- Nancy Durall - Approved
- Mary Edwards - Approved
- Andrea Elgin - Approved
- Sandra Ellington - Approved
- Jennifer Etherton - Approved
- Kimberly Fautz - Approved
- Laura Fedders - Approved
- Amy E. Fennel - Approved
- Ciara Ferguson - Approved
- Megan Finnie - Approved
- Melanie Fleming - Approved
- Monica Fowler - Approved
- Sandra French - Approved
- Ann Freyberger - Approved
- Cheryl Frietch - Approved
- Nicholas Gadlage - Approved
- Patricia Gail - Approved
- Melissa Gaither - Approved
- Janet Gilligan - Approved
- Janine Goldie - Approved
- Phyllis Goard - Approved
- Suzanne W. Gore - Approved
- Edith Graybill - Approved
- Alexandria Gray - Approved
- Kathleen Green - Approved
- Deana Greer - Approved
- Mary Griffin - Approved
- Shalaka Gupte - Approved
- Margaret Hetrick - Approved
- Karen Hill - Approved

- Nissa Leeann Hill – Approved
- Marsha Hilgefard – Approved
- Beth Hils – Approved
- Melinda Hinkle – Approved
- Genelle Hix – Approved
- Mickie Hudson – Approved
- Amber Lambert – Approved
- Rosemary Melton – Approved
- Christy B. Morrison – Approved
- Mary Sue Pauley – Approved
- Kathryn Crown-Weber – Approved
- Deborah Williamson – Approved

Reinstatement Reviews & Approvals

- Nancy Graves – Approved
- Karen Kakar – Approved
- Casey Potts – Approved
- Kimberly Ann Ellis – Approved

Approval of Travel/Per Diem

Ms. Faith made a motion to approve travel and per diem for this Board meeting. Ms. Jones seconded the motion. Motion carried.

Next Scheduled Meeting

- **Complaint Committee – November 16, 2011 @ 9:30 a.m.**
- **Regular Board Meeting – November 16, 2011 @ 10:00 a.m.**

Adjournment

Ms. Gilliam made a motion to adjourn the meeting at 1:30 a.m. Ms. Eaves seconded the motion. Motion carried.

Board Meeting Date:

November 16, 2011

Approved:

Carolyn Breeding, Board Chair
Minutes Prepared by Karen Lockett, Board Administrator
September 28, 2011